



MINUTES for Mitchell County Commissioners' Court  
REGULAR Session  
Monday, June 14, 2021 9:00 a.m.

1. **Call meeting to order**

Commissioners' Court of Mitchell County was called to order by Judge Merrell at 9:00 a.m., in Commissioners' Courtroom, 2<sup>nd</sup> Floor, 349 Oak Street, Colorado City, Texas.

County Judge	Mark Merrell	Present
Precinct 1, Commissioner	Dennis Jones	Present
Precinct 2, Commissioner	Jeremy Strain	Absent
Precinct 3, Commissioner	Jesse Muñoz	Absent
Precinct 4, Commissioner	Ricky Bailey	Present

2. **Invocation** was led by Heidi Harris, Auditor  
**Pledge** was led by Commissioner Bailey

3. **Public Comment**

Linda Anderson, Debbie Woods, Maira Garvin voiced concern about animal control near CR 252/256.  
VOTE: NO ACTION

4. **Approval of Bills**

Approve bills in the total amount of \$ 192,620.78.

MOTION: Made by Commissioner Bailey to approve bills as presented.

SECOND: Made by Commissioner Jones

VOTE: All in favor. Motion passed.

**Approval of Line Items**

VOTE: NO ACTION

5. **#7. Budget Amendments**

Approve budget amendments for general revenues \$829,883.00 and library expense \$200.00

MOTION: Made by Commissioner Jones to approve budget amendments as presented.

(A copy of the budget amendment follows the minutes.)

SECOND: Made by Commissioner Bailey

VOTE: All in favor. Motion passed.

6. **#5. Discuss and Approve a Library Memorial Donation for the Mitchell County Library**

Maggie Bootman, librarian, mentioned two donations made to library 1) \$75.00 in honor of Connie Chambers and her love of reading. 2) \$125.00 Kiker-Seale Funeral Home for Summer Reading Program

MOTION: Made by Commissioner Jones to approve both donations as presented.

SECOND: Made by Commissioner Bailey

VOTE: All in favor. Motion passed.

7. **#5/6. Discuss and Approve a Donation for the Summer Library Program for the Mitchell County Library**

Combine with above 6. Memorial Donation

8. **Discuss and Approve Mitchell County Employees Health Insurance Renewal**

Jennifer Rivera, treasurer, mentioned premium increasing 8.2%, or about \$72.00 per employee; mostly due to high claims and COVID. Agenda item tabled until next meeting June 28.

**VOTE: NO ACTION**

9. **Update on Mitchell County Commercial Weigh Station**

Ricky Bailey, Pct. 4 Commissioner, gave update and mentioned the need to purchase gates to keep public out when closed. Estimated cost \$3000.00.

**MOTION: Made by Judge Merrell to approve purchase of gates for weigh station**

**SECOND: Made by Commissioner Jones**

**VOTE: All in favor. Motion passed.**

10. **Discuss Animal Control Matters in Mitchell County**

Information - Sterling Burleson, County Attorney, shared the few options Mitchell County can take without hiring animal control personnel. Sheriff Patrick Toombs and Deputy Jeremiah Witte shared their protocol when called out.

**VOTE: NO ACTION**

11. **Review and Possible Approve Permit Requirements on Gaming Rooms**

Sterling Burleson, County Attorney asked agenda item be tabled until next meeting.

**VOTE: NO ACTION**

12. **Discuss and Approve Monthly Reports**

**MOTION: Made by Commissioner Bailey to approve monthly reports as presented.**

**SECOND: Made by Commissioner Jones**

**VOTE: All in favor. Motion passed.**

JP 1&4	\$ 15,252.92	District Clerk	\$ 9,805.99
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JP 2&3	\$ 10,034.92	County Clerk Civil	\$ 9,751.00
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Library	\$ 249.45	County Clerk Criminal	\$ 1,101.10
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Other reports: Auditor, Sheriff, and Treasurer – no fees.

13. **Discuss and Approve Previous Monthly Minutes**

Approve minutes from Commissioners' Court Regular/Special meetings May, 2021

**MOTION: Made by Commissioner Bailey to approve minutes as presented.**

**SECOND: Made by Commissioner Jones**

**VOTE: All in favor. Motion passed.**

14. **Adjourn**

Meeting adjourned at 9:40 a.m.

**MOTION: Made by Commissioner Bailey to adjourn.**

**SECOND: Made by Commissioner Jones**

**VOTE: All in favor. Motion passed.**

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, June 14, 2021.

*Carla Kern*

Carla Kern, County Clerk





MINUTES for Mitchell County Commissioners' Court  
REGULAR Session  
Monday, June 28, 2021 9:00 a.m.

1. **Call meeting to order**

Commissioners' Court of Mitchell County was called to order by Judge Merrell at 9:01 a.m., in Commissioners' Courtroom, 2<sup>nd</sup> Floor, 349 Oak Street, Colorado City, Texas.

County Judge	Mark Merrell	Present
Precinct 1, Commissioner	Dennis Jones	Present
Precinct 2, Commissioner	Jeremy Strain	Present
Precinct 3, Commissioner	Jesse Muñoz	Present
Precinct 4, Commissioner	Ricky Bailey	Present

2. **Invocation** was led by Commissioner Strain.  
**Pledge** was led by Commissioner Muñoz.

3. **Public Comment**  
None

4. **Discuss and Approve Newly Hired Mitchell County Extension Agent**

New agent Derek Coffman was introduced to the court. Coffman grew up in Paradise and is a graduate of Tarleton State University. His first day in Mitchell County as new Texas AgriLife Extension Agent is July 5, 2021.

**MOTION:** Made by Commissioner Strain  
**SECOND:** Made by Commissioner Jones  
**VOTE:** All in favor. Motion passed.

5. **Approval of Bills**

Approve bills in the total amount of \$166,120.52.

**MOTION:** Made by Commissioner Bailey to approve bills as presented.  
**SECOND:** Made by Commissioner Jones.  
**VOTE:** All in favor. Motion passed.

**Approval of Line Items**

**VOTE:** NO ACTION

6. **Budget Amendment(s)**

Approve budget revenue amendments in the total amount of \$207,000 from CARES Act and an expense amendment in the total amount of \$454,857 for roadwork to be reimbursed by the TxDOT Transportation Infrastructure Fund grant. (A copy of the budget amendments follows the minutes.)

**MOTION:** Made by Commissioner Muñoz to approve budget amendments as presented.  
**SECOND:** Made by Commissioner Jones  
**VOTE:** All in favor. Motion passed.

7. **Discuss and Approve Independent Auditor Reports**

Cathrine Wilkes, CPA, presented audit report of county, including a clean opinion with no deficiencies in internal control. (A copy of the audit report follows minutes.)

**MOTION:** Made by Commissioner Strain to approve audit report as presented.  
**SECOND:** Made by Commissioner Bailey  
**VOTE:** All in favor. Motion passed.

8. **Discuss and Approve Property Bid Received by Tax Assessor**

Tax A/C Sylvia Clanton presented \$2,000 bid by Garrett Gray and Anna Venegas for Lots 4-8 Block 33 in Loraine.

**MOTION:** Made by Commissioner Muñoz to accept the bid as presented.

**SECOND:** Made by Commissioner Strain

**VOTE:** All in favor. Motion passed.

9. **Discuss and Approve Repair Loraine VFD Firetruck**

Loraine VFD Chief Doyle Mitchell asked the court for help replacing a motor in a First Response truck. Total cost for motor is \$20,000. Request was for county to pay half, \$10,000.

**VOTE:** NO ACTION

10. **Discuss and Approve Mitchell County Employees Health Insurance Renewal**

Premiums increasing. Two options presented by County Treasurer Jennifer Rivera. Option chosen reflects over 4% increase in premiums, costing the county about \$43,000 more than last year.

Deductibles and co-pays will increase for employees.

**MOTION:** Made by Commissioner Jones to approve new health insurance renewal.

**SECOND:** Made by Commissioner Muñoz

**VOTE:** All in favor. Motion passed.

11. **Review and Possible Approve Permit Requirements on Gaming Rooms**

Informational only. County Attorney Sterling Burleson revealed plan to begin issuing permits to gaming rooms in the county. \$1,000 application fee, sheriff will be inspector. Burleson will bring back for approval after speaking with Sheriff Patrick Toombs.

**VOTE:** NO ACTION

12. **Discuss and Approve Revised 4<sup>th</sup> of July Holiday**

Informational only. Every office can choose Friday, July 2<sup>nd</sup> or Monday, July 5<sup>th</sup> for holiday.

**VOTE:** NO ACTION

13. **Budget Workshop**

Informational only. County Auditor Heidi Harris warned the court that any salary increases must be decided during the first week of Budget Workshop, the last week of July. She reported many new tax and appraisal regulations and is working with IT Director Nick Shrode and Tax A/C Sylvia Clanton to ensure compliance.

**VOTE:** NO ACTION

14. **Adjourn**

Meeting adjourned at 10:14 a.m.

**MOTION:** Made by Commissioner Strain to adjourn.

**SECOND:** Made by Commissioner Muñoz

**VOTE:** All in favor. Motion passed.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, June 28, 2021.

*Carla Kern*

Carla Kern, County Clerk

