



MINUTES for Mitchell County Commissioners' Court
REGULAR Session
Monday, February 13, 2023 9:00 a.m.

1. **Call meeting to order**

Commissioners' Court of Mitchell County was called to order by Judge Redwine at 9:00 a.m., in Commissioners' Courtroom, 2nd Floor, 349 Oak Street, Colorado City, Texas.

County Judge	Mike Redwine	Present
Precinct 1, Commissioner	Dennis Jones	Present
Precinct 2, Commissioner	Jeremy Strain	Present
Precinct 3, Commissioner	Jesse Muñoz	Present
Precinct 4, Commissioner	Ricky Bailey	Present

2. **Invocation** was led by Commissioner Strain
The Pledge of Allegiance was recited.

3. **Public Comment**

VOTE: NO ACTION

4. **Bills**

Approved bills in the total amount of \$ 547,188.02

\$413,250.00 Debt service for Mitchell County Law Enforcement Center

MOTION: Made by Commissioner Strain to approve bills as presented.

SECOND: Made by Commissioner Bailey

ATTACHMENTS: Yes

VOTE: Motion Passed. (3 FOR – Jones, Strain, Bailey, 1 AGAINST – Munoz)

Line Items

VOTE: NO ACTION

5. **Discuss, consider, and select administration/project delivery service provider to complete application and project implementation for the TxCDBG administered by TDC, Approve Resolution**

County Judge Assistant Lovida Hamilton discussed the only bid received from GrantWorks for grant administration delivery services. Commissioners asked questions to Sam Chumley who represents GrantWorks, regarding scope and cost. The county can apply for the grant but if not funded, there's no loss to the county. Maximum funding \$500,000 with 10% match for water, waste water, streets and county roads included. County Attorney Sterling Burlison recommended no contract approval today, only selecting the bid and completing resolution.

MOTION: Made by Commissioner Strain to select the bid and approve resolution with judge executing.

SECOND: Made by Commissioner Munoz

ATTACHMENTS: Yes. Bid information and resolution follows minutes.

VOTE: All in favor. Motion passed

6. Discuss, consider, and select engineering/architectural service provider to complete application and project related engineering/architectural services for the TxCDBG administered by TDC, Approve Resolution

County Attorney Sterling Burleson discussed receiving one bid from DRG, Wayne Grosbeck. Discussed if an engineering service is needed. Recommend to select the bid and approve resolution but not contract.

MOTION: Made by Commissioner Strain to select the bid and approve resolution with judge executing.

SECOND: Made by Commissioner Bailey

ATTACHMENTS: Yes. Bid information and resolution follow minutes.

VOTE: All in favor. Motion passed.

7. Update on Mitchell County Roof Projects

Via phone Wayne Gondeck, of DRG Architects and Raymond Bassinger of Bass Roofing, discussed preparatory electrical work necessary for completion of the county's roofing projects. Plans were made for the majority of work to take place over the weekend for less disruption of county offices.

MOTION: Made by Commissioner Strain to approve bids of \$25,335 for preparatory work and completion of the roofing projects.

SECOND: Made by Commissioner Munoz

ATTACHMENTS: Yes. Bid information follows minutes.

VOTE: All in favor. Motion passed.

8. Mitchell County Property Tax Bid Sale Approval

Teresa Hughes, County Tax Assessor-Collector, presented three tax sale deeds for properties in Loraine from Texas Communities Group LLC "TCG" to be approved.

MOTION: Made by Commissioner Strain to approve bids as presented, giving judge authorization to sign on county's behalf.

SECOND: Made by Commissioner Jones

ATTACHMENTS: Yes. Informational page follows minutes.

(Tax deeds will be filed OPR once fully executed and paid by property owner.)

VOTE: All in favor. Motion passed.

9. Difibulator(s) for Mitchell County Courthouse

Judge Redwine opened the discussion of purchasing three defibrillators for the courthouse at a cost of \$6,207.00. County Auditor Heidi Harris said ARPA funds would need to be used, since items were not budgeted.

MOTION: Made by Commissioner Jones to approve the purchase of three defibrillators for \$6207.00 with ARPA funds.

SECOND: Made by Commissioner Bailey

ATTACHMENTS: No

VOTE: All in favor. Motion passed.

10. Mitchell County Sports Complex Soccer Program

Informational – Luke Kuss, representing Youth Soccer Association

ATTACHMENTS: No

VOTE: NO ACTION

11. Mitchell County Sports Complex Concession Stand Contract

County Attorney Sterling Burleson said Jason and Barbara Morris contacted him, on behalf of the Westbrook Youth Sports, regarding possibly renewing contract for sports complex concession stand operation for 2023 season.

MOTION: Made by Commissioner Munoz to approve Westbrook Youth Sports to operate the concession stand at the Mitchell County Sports Complex for 2023 season.

SECOND: Made by Commissioner Strain

ATTACHMENTS: Yes.

VOTE: All in favor. Motion passed.

12. County Clerk's Office – Archive, Preservation Funds

Informational – Carla Kern, County Clerk, Property Fraud Program

ATTACHMENTS: Yes, emailed flyer and FAQs

VOTE: NO ACTION

13. Memorandum of Understanding with CSC Service Company

County Clerk Carla Kern discussed eRecording and the need for MOU approval for CSC to integrate with current case management system. No cost for service with CSC, 30-day out of agreement by either party. A one-time expense of \$1,000 to be paid out of County Clerk 2023 budget for case management system (EdocTec) to setup integration with CSC.

MOTION: Made by Commissioner Strain to approve MOU agreement with CSC and giving County Clerk approval to sign agreement.

SECOND: Made by Commissioner Jones

ATTACHMENTS: Yes, fully executed

VOTE: All in favor. Motion passed.

14. Monthly Minutes

Approve minutes from Commissioners' Court Regular/Special meetings for January, 2023.

MOTION: Made by Commissioner Strain to approve minutes as presented.

SECOND: Made by Commissioner Bailey

VOTE: All in favor. Motion passed.

15. Discuss and Approve Monthly Reports

MOTION: Made by Strain to approve monthly reports as presented.

SECOND: Made by Commissioner Munoz

VOTE: All in favor. Motion passed.

JP 1&4	\$ 25,523.80	District Clerk	\$ 11,436.13
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JP 2&3	\$ 12,453.57	County Clerk Civil	\$ 11,516.00
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Library	\$ 166.28	County Clerk Criminal	\$ 1,527.00
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Other reports: Auditor, Sheriff, and Treasurer – no fees.

- 16. **The Commissioners Court may recess into executive session to discuss any matters on the agenda pursuant to a legal exception to the Open Meetings Act contained in the Texas Government Code or other Texas law, including without limitation (a) consultation with attorney or personnel matters pursuant to 551.071 and/or 551.074 of the Texas Government Code.**

Consultation with Attorney
Personnel – Constable Office

Enter Executive Session: 10:00 a.m. Resumed Regular Meeting: 10:42 a.m.
No action was taken during executive session.

17. Adjourn

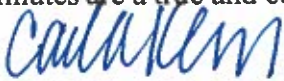
Meeting adjourned at 10:42 a.m.

MOTION: Made by Commissioner Strain to adjourn.

SECOND: Made by Commissioner Munoz

VOTE: All in favor. Motion passed.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, February 13, 2023.



Carla Kern, County Clerk





MINUTES for Mitchell County Commissioners' Court
REGULAR Session
Monday, February 27, 2023 9:00 a.m.

1. **Call meeting to order**

Commissioners' Court of Mitchell County was called to order by Judge Redwine at 9:00 a.m., in Commissioners' Courtroom, 2nd Floor, 349 Oak Street, Colorado City, Texas.

County Judge	Mike Redwine	Present
Precinct 1, Commissioner	Dennis Jones	Present
Precinct 2, Commissioner	Jeremy Strain	Present
Precinct 3, Commissioner	Jesse Muñoz	Present
Precinct 4, Commissioner	Ricky Bailey	Present

2. **Invocation** was led by Commissioner Strain
Pledge was led by Commissioner Bailey

3. **Public Comment**

VOTE: NO ACTION

4. **Bills**

Approved bills in the total amount of \$ 77,901.38

MOTION: Made by Commissioner Bailey to approve bills as presented.

SECOND: Made by Commissioner Jones

ATTACHMENTS: Yes, attached

VOTE: All in favor. Motion passed.

Line Items

VOTE: NO ACTION

5. **School Resource Officer – Dr. Polk**

Informational – Dr. Polk, CISD Superintendent, correction to press release.

ATTACHMENTS: No

VOTE: NO ACTION

6. **Loraine Farm Sale**

Commissioner Bailey mentioned Loraine Farm Sale scheduled for March 25, 2023. All county offices to turn in itemized list to auditor by March 9th.

MOTION: Made by Commissioner Strain to participate in the 2023 Loraine Farm Sale.

SECOND: Made by Commissioner Munoz

ATTACHMENTS: No

VOTE: All in favor. Motion passed.

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REGULAR Session
Monday, February 27, 2023 9:00 a.m.

7. Adjourn

Meeting adjourned at 9:13 a.m.

MOTION: Made by Commissioner Munoz to adjourn.

SECOND: Made by Commissioner Jones

VOTE: All in favor. Motion passed.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, February 27, 2023.



Carla Kern, County Clerk

