



MINUTES for Mitchell County Commissioners Court
CALLED Session
Monday, August 3, 2020 9:00 a.m.

Judge Mark Merrell
Commissioner Anderson
Commissioner Strain
Commissioner Munoz
Commissioner Bailey

1. **CALL MEETING TO ORDER**

Commissioners Court of Mitchell County was called to order by Judge Merrell at 9:01a.m., in Commissioners Courtroom, 2nd Floor, at 349 Oak Street, Colorado City, Texas.

County Judge	Mark Merrell	Present
Precinct 1, Commissioner	Randy Anderson	Absent
Precinct 2, Commissioner	Jeremy Strain	Absent
Precinct 3, Commissioner	Jesse Munoz	Absent
Precinct 4, Commissioner	Ricky Bailey	Absent

Judge Merrell cancelled due to no quorum.

2. **PUBLIC COMMENT**

3. **BUDGET WORKSHOP**

4. **ADJOURN**

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, August 3, 2020.

Carla Kern

Carla Kern County Clerk





MINUTES for Mitchell County Commissioners' Court
REGULAR Session
Monday, August 10, 2020 9:00 a.m.

1. **CALL TO ORDER**

Commissioners' Court of Mitchell County was called to order by Judge Merrell at 9:00 a.m., in Commissioners' Courtroom, 2nd Floor, 349 Oak Street, Colorado City, Texas.

County Judge	Mark Merrell	Present
Precinct 1, Commissioner	Randy Anderson	Present
Precinct 2, Commissioner	Jeremy Strain	Present
Precinct 3, Commissioner	Jesse Muñoz	Present
Precinct 4, Commissioner	Ricky Bailey	Present

2. **INVOCATION** was led by Mark Waldrip, President FB&T
PLEDGE was led by Commissioner Strain

3. **PUBLIC COMMENT(S)**

VOTE: NO ACTION

4. **APPROVAL OF BILLS**

Approve bills in the total amount of \$ 183,179.88.

MOTION: Made by Commissioner Strain to approve bills as presented.

SECOND: Made by Commissioner Bailey

VOTE: All in favor. Motion passed.

5. **PUBLIC HEARING FOR ARCHIVE FEE FOR COUNTY CLERK AND DISTRICT CLERK'S OFFICE**

Judge Merrell opened public hearing, no public comments. Belinda Blassingame, District Clerk, and Carla Kern, County Clerk, presented information regarding the collection of \$10.00 archive fee to preserve historical records and books.

Time Opened: 9:07 a.m. Time Closed: 9:13 a.m.

MOTION: Made by Commissioner Strain to approve collecting \$10.00 archive fees as presented.

SECOND: Made by Commissioner Muñoz

VOTE: All in favor. Motion passed.

6. **COUNTY TRANSPORTATION INFRASTRUCTURE FUND GRANT PROGRAM RESOLUTION**

Judge Merrell presented resolution for approval for Transportation Infrastructure Fund grant program and TxDOT awarded total eligible \$380,879 with Mitchell County responsible for matching funds of a minimum of 10%.

MOTION: Made by Commissioner Muñoz to approve resolution presented.

SECOND: Made by Commissioner Bailey

VOTE: All in favor. Motion passed.

7. **UPDATE, DISCUSS AND POSSIBLY APPROVE CONSTRUCTION CONTRACT ON THE COMMERCIAL VEHICLE WEIGH STATION**

Rich Oller, Oller Engineering, and Sterling Burleson, County Attorney, presented negotiated contract \$437,822.00 with 180-day completion date.

MOTION: Made by Commissioner Bailey to approve contract as presented.

(A copy of contract follows minutes.)

SECOND: Made by Commissioner Anderson

VOTE: 3 in favor (Commissioner Anderson, Commissioner Bailey, Judge Merrell)
2 against (Commissioner Strain, Commissioner Muñoz)

8. **BURN BAN UPDATE**

Judge Merrell presented 30 days extension of burn ban.

MOTION: Made by Commissioner Muñoz to approve extension of burn ban.

(A copy of burn ban follows minutes.)

SECOND: Made by Commissioner Bailey

VOTE: All in favor. Motion passed.

9. **APPROVE PREVIOUS MONTH'S MINUTES**

Approve minutes from Commissioner Court Regular/Special meetings for July, 2020.

MOTION: Made by Commissioner Strain to approve minutes as presented.

SECOND: Made by Commissioner Muñoz

VOTE: All in favor. Motion passed.

10. **APPROVE MONTHLY REPORTS**

MOTION: Made by Commissioner Strain to approve monthly reports as presented.

SECOND: Made by Commissioner Muñoz

VOTE: All in favor. Motion passed.

JP 1&4 \$ 10,176.00 District Clerk \$ 9,808.49

JP 2&3 \$ 1,786.00 County Clerk Civil \$ 9,725.50

Library \$ 151.00 County Clerk Criminal \$ 3,816.10

Other reports: Auditor, Sheriff, and Treasurer – no fees.

11. **BUDGET WORKSHOP**

Regular meeting recessed 10:01 a.m. Resumed Regular meeting 10:04 a.m.

VOTE: NO ACTION

12. **ADJOURN**

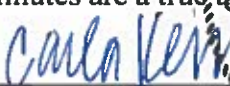
Meeting adjourned at 10:56 a.m.

MOTION: Made by Commissioner Bailey to adjourn.

SECOND: Made by Commissioner Muñoz

VOTE: All in favor. Motion passed.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, August 10, 2020.


Carla Kern, County Clerk OF MITCHELL COUNTY, TEXAS





MINUTES for Mitchell County Commissioners' Court
SPECIAL CALLED Session
Monday, August 17, 2020 2:00 p.m.

1. **CALL TO ORDER**

Commissioners' Court of Mitchell County was called to order by Judge Merrell at 2:00 p.m., in Commissioners' Courtroom, 2nd Floor, 349 Oak Street, Colorado City, Texas.

County Judge	Mark Merrell	Present
Precinct 1, Commissioner	Randy Anderson	Present
Precinct 2, Commissioner	Jeremy Strain	Present
Precinct 3, Commissioner	Jesse Muñoz	Present
Precinct 4, Commissioner	Ricky Bailey	Present

Invocation was led by Sheriff Toombs

Pledge was led by Commissioner Muñoz

2. **PUBLIC COMMENT(S)**

VOTE: NO ACTION

3. **DISCUSSION AND APPROVAL USE OF MITCHELL COUNTY AGRICULTURAL FACILITIES FOR THE MAJOR LEAGUE PIG SALE**

INFORMATIONAL – use of ag barn October 9-11, 2020

VOTE: NO ACTION

4. **CONSIDER AND POSSIBLY APPROVE CONSTRUCTION CONTRACT FOR MITCHELL COUNTY ANNEX II BUILDING ROOF REPAIR**

Judge Merrell and Wayne Gondeck of DRG via phone recommending Bass Roofing bid \$70,883.49 and giving judge approval to execute contract.

MOTION: Made by Commissioner Muñoz to approve bid and give judge approval to sign finalize contract. (A copy of contract to follow minutes.)

SECOND: Made by Commissioner Strain

VOTE: All in favor. Motion passed.

5. **CONSIDER AND POSSIBLY APPROVE CONSTRUCTION CONTRACT FOR MITCHELL COUNTY DPS BUILDING ROOF REPAIR**

Judge Merrell and Wayne Gondeck of DRG via phone recommending Bass Roofing bid \$22,316.89 and giving judge approval to execute contract.

MOTION: Made by Commissioner Anderson to approve bid and give judge approval to sign finalize contract. (A copy of contract to follow minutes.)

SECOND: Made by Commissioner Strain

VOTE: All in favor. Motion passed.

6. **SELECTION OF DESIGN PROFESSIONAL FOR MITCHELL COUNTY COURTHOUSE WINDOWS PROJECT**

Judge Merrell recommended hiring DRG for phase 2 of courthouse renovation.

MOTION: Made by Commissioner Strain to approve hiring DRG for phase 2 of renovation and give judge approval to finalize contract. (A copy of contract to follow minutes.)

SECOND: Made by Commissioner Muñoz

VOTE: 3 in favor (Commissioner Anderson, Commissioner Strain, Commissioner Muñoz)
1 against (Commissioner Bailey)

7. **SELECTION OF DELIVERY METHOD FOR MITCHELL COUNTY COURTHOUSE WINDOWS PROJECT**

Judge Merrell and Wayne Gondeck of DRG via phone recommended accepting sealed competitive proposals as bid method.

MOTION: Made by Commissioner Strain to approve choice of bid method as sealed competitive proposals.

SECOND: Made by Commissioner Muñoz

VOTE: 3 in favor (Commissioner Anderson, Commissioner Strain, Commissioner Muñoz)
1 against (Commissioner Bailey)

8. **POSSIBLE ACTION TO SEEK BIDS FOR MITCHELL COUNTY COURTHOUSE WINDOWS PROJECT**

Judge Merrell recommended giving DRG permission to prepare architect bid package.

MOTION: Made by Commissioner Strain to grant DRG permission to prepare bid package and give judge approval to sign off.

SECOND: Made by Commissioner Muñoz

VOTE: 3 in favor (Commissioner Anderson, Commissioner Strain, Commissioner Muñoz)
1 against (Commissioner Bailey)

9. **DISCUSSION AND APPROPRIATE ACTION REGARDING THE RESOLUTION TO ADOPT DESIGN STANDARDS, SPECIFICATIONS, AND QUALITY ASSURANCE REQUIREMENTS FOR PROJECTS UNDER THE COUNTY TRANSPORTATION INFRASTRUCTURE FUND 2020 PROGRAM**

Lovida Hamilton, judge's assistant, said the resolution is part of what was approved at the last regular meeting Aug. 10, 2020. Last adopted was probably in 2014. TxDOT awarded \$380,879 to the county. Mitchell County will be responsible for 10% match. A printed new manual will be kept in judge's office for viewing.

MOTION: Made by Commissioner Strain to approve resolution for design standards, specifications and quality assurance as presented.

(A copy of resolution follows the minutes.)

SECOND: Made by Commissioner Muñoz

VOTE: All in favor. Motion passed.

10. **DISCUSSION REGARDING PRIORITY OF COUNTY ROAD TRANSPORTATION INFRASTRUCTURE FUND GRANT PROJECTS**

Lovida Hamilton, judge's assistant, provided spreadsheet of county roads by priority. Review/Submit changes for GrantWorks.

VOTE: NO ACTION

11. **BUDGET WORKSHOP**

Regular meeting recessed 2:27 p.m. Resumed Regular meeting 2:49 p.m.

VOTE: NO ACTION

12. **ADJOURN**

Meeting adjourned at 2:49 p.m.

MOTION: Made by Commissioner Muñoz to adjourn.

SECOND: Made by Commissioner Strain

VOTE: All in favor. Motion passed.

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SPECIAL CALLED Session
Monday, August 17, 2020 2:00 p.m.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, August 17, 2020.

Carla Kern

Carla Kern, County Clerk





MINUTES for Mitchell County Commissioners' Court
REGULAR Session
Monday, August 24, 2020 9:00 a.m.

1. **CALL TO ORDER**

Commissioners' Court of Mitchell County was called to order by Judge Merrell at 9:00 a.m., in Commissioners' Courtroom, 2nd Floor, 349 Oak Street, Colorado City, Texas.

County Judge	Mark Merrell	Present
Precinct 1, Commissioner	Randy Anderson	Present
Precinct 2, Commissioner	Jeremy Strain	Present
Precinct 3, Commissioner	Jesse Muñoz	Present
Precinct 4, Commissioner	Ricky Bailey	Present

2. **INVOCATION** was led by Commissioner Strain
PLEDGE was led by Commissioner Anderson

3. **PUBLIC COMMENT(S)**
VOTE: NO ACTION

4. **APPROVAL OF BILLS**

Approve bills in the total amount of \$ 192,408.49.

MOTION: Made by Commissioner Strain to approve bills as presented.

SECOND: Made by Commissioner Bailey

VOTE: All in favor. Motion passed.

APPROVAL OF LINE ITEM TRANSFERS

MOTION: Made by Commissioner Strain to approve line item transfers as presented.

SECOND: Made by Commissioner Muñoz

VOTE: All in favor. Motion passed.

5. **1ST NATIONAL LEASING**

Informational. Gordan McCain of First National Leasing in Wichita Falls, offers financing to municipalities and other taxing entities.

VOTE: NO ACTION

6. **UPDATE ON COMMERCIAL VEHICLE WEIGH STATION**

Informational – Judge Merrell, Jeremy Usener, DPS, Rich Oller, Oller Engineering (via phone)

VOTE: NO ACTION

Judge Merrell interrupted and expressed the county's appreciation for Rachel Winn and her years of service, as she is retiring at the end of the month.

7. **APPROVAL OF TEXAS BOOK FESTIVAL GRANT FOR THE MITCHELL COUNTY LIBRARY**

Maggie Bootman, Library Director, shared information about the \$2,500.00 grant received from Texas Book Festival. Her plan is to purchase juvenile graphic novels, Spanish / bilingual and English language learning materials.

MOTION: Made by Commissioner Strain to approve grant from Texas Book Festival.

SECOND: Made by Commissioner Muñoz

VOTE: All in favor. Motion passed.

8. **RE-APPOINTMENT OF 3 BOARD MEMBERS TO THE MITCHELL COUNTY LIBRARY**
Maggie Bootman, Library Director, recommended the reappointment of board members Teresa Beckmeyer, Sandy Sheets, and April Johnson with the new term expiring August 31, 2023.
MOTION: Made by Commissioner Strain to approve reappointment of board members as presented.
SECOND: Made by Commissioner Bailey
VOTE: All in favor. Motion passed.

9. **DISCUSSION AND POSSIBLE ACTION OF EARLY VOTING LOCATION CHANGE FOR UPCOMING NOVEMBER 3, 2020 GENERAL ELECTION**
Carla Kern, County Clerk, discussed changing the early voting location for General Election in November. City Council has agreed to use of Civic Center for 3 weeks without fees.
MOTION: Made by Commissioner Muñoz to approve the change in location for early voting as presented.
SECOND: Made by Commissioner Bailey
VOTE: All in favor. Motion passed.

10. **DISCUSSION AND POSSIBLE ACTION ON NEW VOTING EQUIPMENT**
Carla Kern, County Clerk, discussed making the decision to stay with current vendor ES&S. Still working out final details on equipment. Looking at precinct scanners instead of central scanning.
VOTE: NO ACTION

11. **SET SALARIES, EXPENSES AND ALLOWANCE OF ALL ELECTED OFFICIALS FOR 2021 BUDGET**
Heidi Harris, Auditor, discussed no salary increases and necessity of motion to set salaries.
MOTION: Made by Commissioner Strain to set salaries, expenses and allowance for 2021 budget.
SECOND: Made by Commissioner Muñoz
VOTE: All in favor. Motion passed.

12. **ACKNOWLEDGEMENT OF THE DISTRICT COURT REPORTER AND AUDITOR'S ORDERS FOR COMPENSATION AND EXPENSES FROM DISTRICT JUDGE HARRISON FOR THE 2021 BUDGET**
Informational – Heidi Harris, Auditor
VOTE: NO ACTION

13. **PUBLIC HEARING ON 2021 BUDGET**
Judge Merrell opened public hearing at 9:56 a.m. No comments. Recess 9:57 a.m., resumed 10:04 a.m., closed 10:08 a.m.
VOTE: NO ACTION

14. **CONSIDER ADOPTING THE 2021 BUDGET**

Heidi Harris, Auditor, presented 2021 budget to be adopted. Discussion on increasing potential revenue on weigh station.

MOTION: Made by Commissioner Anderson to approve budget with deficit of \$138,764.63.

Expected revenue totals \$9,223,577.21

SECOND: Made by Commissioner Bailey

VOTE: In favor 4 (Commissioner Anderson, Commissioner Muñoz, Commissioner Bailey, Judge Merrell)

Against 1 (Commissioner Strain)

15. **CONSIDER ADOPTING THE TAX RATE FOR 2020**

Sylvia Clanton, Tax Assessor-Collector presented 2020 tax rates to adopt. M&O .0430399, I&S .058140, Lateral Road .10 = Total .588539

MOTION: Made by Commissioner Strain to approve 2020 tax rates as presented M&O .0430399, I&S .058140, Lateral Road .10 = Total .588539

SECOND: Made by Commissioner Bailey

VOTE: All in favor. Motion passed.

16. **ADJOURN**

Meeting adjourned at 10:15 a.m.

MOTION: Made by Commissioner Muñoz to adjourn.

SECOND: Made by Commissioner Bailey

VOTE: All in favor. Motion passed.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, August 24, 2020.

Carla Kern

Carla Kern, County Clerk

