



MINUTES for Mitchell County Commissioners' Court  
REGULAR Session  
Monday, September 14, 2020 9:00 a.m.

1. **CALL TO ORDER**

Commissioners' Court of Mitchell County was called to order by Judge Merrell at 9:00 a.m., in Commissioners' Courtroom, 2<sup>nd</sup> Floor, 349 Oak Street, Colorado City, Texas.

County Judge	Mark Merrell	Present
Precinct 1, Commissioner	Randy Anderson	Present
Precinct 2, Commissioner	Jeremy Strain	Present
Precinct 3, Commissioner	Jesse Muñoz	Present
Precinct 4, Commissioner	Ricky Bailey	Present

2. **INVOCATION** was led by Glen Harrison, District Judge.  
**PLEDGE** was led by Commissioner Muñoz.

3. **PUBLIC COMMENT(S)**

**VOTE: NO ACTION**

5. **APPROVAL OF BILLS**

Approve bills in the total amount of \$ 119,324.45

**MOTION: Made by Commissioner Strain to approve bills as presented.**

**SECOND: Made by Commissioner Bailey**

**VOTE: All in favor. Motion passed.**

**APPROVAL OF LINE ITEM TRANSFERS**

**MOTION: Made by Commissioner Strain to approve line item transfers as presented. (A copy of the line item transfers follow the minutes.)**

**SECOND: Made by Commissioner Muñoz**

**VOTE: All in favor. Motion passed.**

6. **BUDGET AMENDMENT(S)**

Approve budget amendments in the total amount of \$ 11,307.95

**MOTION: Made by Commissioner Strain to approve budget amendments as presented. (A copy of the budget amendment follows the minutes.)**

**SECOND: Made by Commissioner Bailey**

**VOTE: All in favor. Motion passed.**

4. **REQUEST BY JUDGE GLEN HARRISON THAT THE COLORADO CITY CIVIC CENTER BE DESIGNATED AS A MITCHELL COUNTY COURTHOUSE ANNEX FOR THE REMAINDER OF CALENDAR YEAR 2020, FOR THE PURPOSE OF JURY SELECTION IN 32<sup>nd</sup> JUDICIAL DISTRICT COURT.**

Judge Harrison requesting Colorado City Civic Center be designated as an auxiliary/annex for jury selection for remainder of 2020.

**MOTION: Made by Commissioner Muñoz to approve use of Civic Center for remainder of 2020.**

**SECOND: Made by Commissioner Strain**

**VOTE: All in favor. Motion passed.**

**7. STATEWIDE AUTOMATED VICTIM NOTIFICATION SERVICE (SAVNS) CONTRACT RENEWAL**

Sheriff Toombs discussed statewide automated victim notification service contract renewal. Renewed yearly money in and money out.

**MOTION:** Made by Commissioner Muñoz to approve contract renewal as presented.

**SECOND:** Made by Commissioner Anderson

**VOTE:** All in favor. Motion passed.

**8. REVIEW AND POSSIBLE APPROVAL OF MITCHELL COUNTY COURTHOUSE ANNEX I ROOF CONSTRUCTION CONTRACT**

**9. REVIEW AND POSSIBLE APPROVAL OF PRECINCT 1 BUILDING ROOF CONSTRUCTION CONTRACT**

**10. REVIEW AND POSSIBLE APPROVAL OF PRECINCT 3 BUILDING ROOF CONSTRUCTION CONTRACT**

Sterling Burleson, County Attorney discussed approval of three buildings roof construction – Bass Roofing LLC and Wayne (engineer).

Precinct 1 \$54,983.38, Precinct 3 \$82,729.21 and Annex I \$85,738.35

**MOTION:** Made by Commissioner Strain to approve agenda items 8, 9, 10 building roof construction contracts as presented.

**SECOND:** Made by Commissioner Bailey

**VOTE:** All in favor. Motion passed.

**11. REVIEW AND POSSIBLE APPROVAL OF CONTRACT FOR LITIGATION SERVICES FOR MITCHELL COUNTY DESAL PROJECT**

Sterling Burleson, County Attorney, discussed litigation services agreement.

**MOTION:** Made by Commissioner Strain to approve contract as presented.

**SECOND:** Made by Commissioner Bailey

**VOTE:** All in favor. Motion passed.

**12. APPROVE PREVIOUS MONTH'S MINUTES**

Approve minutes from Commissioners' Court Regular/Special meetings for August, 2020.

**MOTION:** Made by Commissioner Strain to approve minutes as presented.

**SECOND:** Made by Commissioner Muñoz

**VOTE:** All in favor. Motion passed.

**13. APPROVE MONTHLY REPORTS**

**MOTION:** Made by Commissioner Strain to approve monthly reports as presented.

**SECOND:** Made by Commissioner Muñoz

**VOTE:** All in favor. Motion passed.

JP 1&4	\$ 11,800.77	District Clerk	\$ 18,499.68
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JP 2&3	\$ 5,096.60	County Clerk Civil	\$ 10,325.20
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Library	\$ 389.00	County Clerk Criminal	\$ 2,628.00
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Other reports: Auditor, Sheriff, and Treasurer – no fees.

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Monday, September 14, 2020 9:00 a.m.

**14. ADJOURN**

Meeting adjourned at 9:27 a.m.

**MOTION: Made by Commissioner Strain to adjourn.**

**SECOND: Made by Commissioner Muñoz**

**VOTE: All in favor. Motion passed.**

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, September 14, 2020.

  
Carla Kern, County Clerk





MINUTES for Mitchell County Commissioners' Court  
REGULAR Session  
Monday, September 28, 2020 9:00 a.m.

1. **CALL TO ORDER**  
Commissioners' Court of Mitchell County was called to order by Judge Merrell at 9:00 a.m., in Commissioners' Courtroom, 2<sup>nd</sup> Floor, 349 Oak Street, Colorado City, Texas.  

County Judge	Mark Merrell	Present
Precinct 1, Commissioner	Randy Anderson	Present
Precinct 2, Commissioner	Jeremy Strain	Present
Precinct 3, Commissioner	Jesse Muñoz	Present
Precinct 4, Commissioner	Ricky Bailey	Present
2. **INVOCATION** was led by Commissioner Strain  
**PLEDGE** was led by Commissioner Anderson
3. **PUBLIC COMMENT(S)**  
VOTE: NO ACTION
4. **APPROVAL OF BILLS**  
Approve bills in the total amount of \$ 68,831.59  
MOTION: Made by Commissioner Strain to approve bills as presented.  
SECOND: Made by Commissioner Bailey  
VOTE: All in favor. Motion passed.
5. **BUDGET AMENDMENT(S)**  
Approve budget amendments in the total amount of \$ 6,482.50  
MOTION: Made by Commissioner Bailey to approve budget amendments as presented.  
(A copy of the budget amendment follows the minutes.)  
SECOND: Made by Commissioner Muñoz  
VOTE: All in favor. Motion passed.
6. **DISCUSS AND ACTION ON PURCHASE OF MOTOR GRADER FOR PRECINCT 4**  
Heidi Harris, County Auditor, discussed purchase of motor grader for Precinct 4 \$173,648 + \$2,500 upgrade for lights. Need approval for Commissioner Bailey to sign off on contracts.  
MOTION: Made by Commissioner Strain to approve purchase as presented.  
SECOND: Made by Commissioner Muñoz  
VOTE: All in favor. Motion passed.
7. **APPROVE ANNUAL STATE-MANDATED CYBERSECURITY COURSE**  
Lovida Hamilton, judge's assistant, discussed the Texas Association of Counties annual state mandated cybersecurity course enrollment form.  
MOTION: Made by Commissioner Anderson to approve enrollment form as presented.  
SECOND: Made by Commissioner Muñoz  
VOTE: All in favor. Motion passed.

8. **APPROVE SILVER CHOICE COUNTY RETIREE BENEFIT RENEWAL**

Jennifer Rivera, County Treasurer, discussed TAC Silver Choice offered for retirees. No one is currently enrolled. No cost to county, retiree pays 100%. Optional Medicare supplemental plan.

**MOTION:** Made by Commissioner Strain to approve Retiree Medical Program as presented.

**SECOND:** Made by Commissioner Bailey

**VOTE:** All in favor. Motion passed.

9. **APPROVE \$20,000 BOND OF GENIVA RIVERA, DEPUTY DISTRICT CLERK**

Belinda Blassingame, District Clerk, introduced new employee and ask for bond approval.

**MOTION:** Made by Commissioner Strain to approve bond as presented.

**SECOND:** Made by Commissioner Muñoz

**VOTE:** All in favor. Motion passed.

10. **STATEMENT OF AGREEMENT BETWEEN WEST TEXAS CENTERS AND MITCHELL COUNTY COMMISSIONERS' COURT**

Judge Merrell presented statement of agreement between West Texas Centers for MHMR and Mitchell County for approval.

**MOTION:** Made by Commissioner Muñoz to approve agreement as presented.

**SECOND:** Made by Commissioner Bailey

**VOTE:** All in favor. Motion passed.

11. **OPENING OF SEALED PROPOSALS FOR COURTHOUSE WINDOWS PROJECT**

Wayne Gondeck, DRG, and Judge Merrell opened one bid from Airtite Products LLC. Base proposal \$192,600.00 and completed within 140/days.

**VOTE:** NO ACTION

12. **CONSIDER AND EVALUATE PROPOSALS FOR COURTHOUSE WINDOWS PROJECT**

Wayne Gondeck, DRG, and Sterling Burleson, County Attorney, provided motion to select proposal as best value for the county from Airtite Products LLC for Phase 2 \$192,600.00

**MOTION:** Made by Commissioner Strain to approve proposal as presented.

**SECOND:** Made by Commissioner Muñoz

**VOTE:** All in favor. Motion passed.

13. **ADJOURN**

Meeting adjourned at 9:33 a.m.

**MOTION:** Made by Commissioner Muñoz to adjourn.

**SECOND:** Made by Commissioner Anderson

**VOTE:** All in favor. Motion passed.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, September 28, 2020.

