



MINUTES for Mitchell County Commissioners' Court  
REGULAR Session  
Monday, January 10, 2022 9:00 a.m.

1. **Call meeting to order**

Commissioners' Court of Mitchell County was called to order by Judge Merrell at 9:01a.m., in the District Courtroom, 3<sup>rd</sup> Floor, 349 Oak Street, Colorado City, Texas.

County Judge	Mark Merrell	Present
Precinct 1, Commissioner	Dennis Jones	Present
Precinct 2, Commissioner	Jeremy Strain	Present
Precinct 3, Commissioner	Jesse Muñoz	Present
Precinct 4, Commissioner	Ricky Bailey	Present

2. **Invocation** was led by Commissioner Strain

**Pledge** was led by Commissioner Munoz

3. **Public Comment**

VOTE: NO ACTION

4. **Recognition of State Championship Football Team - Proclamation**

Judge Merrell read proclamation aloud to Westbrook High School football team, coaching staff.

**MOTION:** Made by Commissioner Strain to approve proclamation as presented.

(An executed copy of proclamation follows the minutes.)

**SECOND:** Made by Commissioner Munoz

**VOTE:** All in favor. Motion passed.

5. **Discuss and Approve of Bills**

Approve bills in the total amount of \$ 330,920.51.

**MOTION:** Made by Commissioner Strain to approve bills as presented.

**SECOND:** Made by Commissioner Munoz

**VOTE:** All in favor. Motion passed.

**Discuss and Approve of Line Items**

**MOTION:** Made by Commissioner Bailey to approve line item transfers as presented. (A copy of the line item transfers follow the minutes.)

**SECOND:** Made by Commissioner Jones

**VOTE:** All in favor. Motion passed.

6. **Review, Discuss and Possible Approve Inter-local Agreement with Colorado City Volunteer, Westbrook Volunteer and Loraine Volunteer Fire Departments for Fire Protection Services**

County Attorney Sterling Burlison discussed three inter-local agreements with Mitchell County volunteer fire departments. No changes from previous year.

**MOTION:** Made by Commissioner Strain to approve inter-locals agreements as presented.

**(Partially executed inter-local agreements follow the minutes.)**

**SECOND:** Made by Commissioner Jones

**VOTE:** All in favor. Motion passed.

7. **Discuss Updates on Mitchell County Roofing Projects**

Informational - Judge Merrell, via phone with Raymond Bassinger/Bass Roofing and Wayne Grosbeck/DRG

**VOTE: NO ACTION**

8. **Discuss and Possible Approve County Burn Ban**

Judge Merrell discussed the need to extend burn ban for 30 days.

**MOTION: Made by Judge Merrell to approve extended burn ban for 30 days, with the understanding the ban can be lifted if it rains.**

**SECOND: Made by Commissioner Munoz**

**VOTE: All in favor. Motion passed.**

9. **Discuss and Approve 2022 Court Term Dates**

Judge Merrell presented court term dates for 2022 for county court.

**MOTION: Made by Commissioner Strain to accept terms as presented.**

**(An executed copy of the 2022 court terms follow the minutes.)**

**SECOND: Made by Commissioner Bailey**

**VOTE: All in favor. Motion passed.**

10. **Discuss and Possible Approval to Seek Bids to Resurface Mitchell County Courthouse Parking Lot**

Informational – Judge Merrell discussed the need for resurfacing courthouse parking lot, along with additional needs for sports complex and tax office lots. Item was tabled.

**VOTE: NO ACTION**

11. **Discuss and Approve Monthly Minutes**

Approve minutes from Commissioners' Court Regular/Special meetings for December, 2021.

**MOTION: Made by Commissioner Strain to approve minutes as presented.**

**SECOND: Made by Commissioner Bailey**

**VOTE: All in favor. Motion passed.**

12. **Discuss and Approve Monthly Reports**

**MOTION: Made by Commissioner Strain to approve monthly reports as presented.**

**SECOND: Made by Commissioner Munoz**

**VOTE: All in favor. Motion passed.**

JP 1&4	\$ 4,672.76	District Clerk	\$ 8,734.67
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JP 2&3	\$ 8,006.50	County Clerk Civil	\$ 8,462.25
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Library	\$ 0.00	County Clerk Criminal	\$ 4,283.00
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Other reports: Auditor, Sheriff, and Treasurer – no fees.

13. **Discussion and Possible Approve Part Time Reserve Deputy for Mitchell County Sheriff's**

**Department**

Sheriff Patrick Toombs requested to use reserve deputy as a part-time deputy, with salary paid out of regular 2022 budget.

**MOTION:** Made by Commissioner Strain to approve current part-time deputy salary for reserve deputy.

**SECOND:** Made by Commissioner Bailey

**VOTE:** All in favor. Motion passed.

14. **Closed Session – The Commissioners Court may convene in public session, but reserves the right to recess into executive session to discuss matters involving pending or contemplated litigation in consultation with attorney and/or personnel pursuant to 551.071, 551.074 and 551.129 (teleconference) Texas Government Code. No action will be taken in executive session. Personnel – 551.074 – Mitchell County Sheriff Reserve Deputy**

**VOTE:** NO ACTION

15. **Adjourn**

Meeting adjourned at 10:02 a.m.

**MOTION:** Made by Commissioner Munoz to adjourn.

**SECOND:** Made by Commissioner Bailey

**VOTE:** All in favor. Motion passed.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, January 10, 2022.

*Carla Kern*

Carla Kern, County Clerk





MINUTES for Mitchell County Commissioners' Court  
REGULAR Session  
Monday, January 24, 2022 9:00 a.m.

1. **Call meeting to order**

Commissioners' Court of Mitchell County was called to order by Commissioner Muñoz at 9:00 a.m. in Commissioners' Courtroom, 2<sup>nd</sup> Floor, 349 Oak Street, Colorado City, Texas.

County Judge	Mark Merrell	Absent
Precinct 1, Commissioner	Dennis Jones	Present
Precinct 2, Commissioner	Jeremy Strain	Present
Precinct 3, Commissioner	Jesse Muñoz	Present
Precinct 4, Commissioner	Ricky Bailey	Absent

2. **Invocation** was led by Commissioner Strain.  
**Pledge** was led by Commissioner Jones.

3. **Public Comment**

VOTE: NO ACTION

4. **Discuss and Approve of Bills**

Approve bills in the total amount of \$ 318,541.46

(A copy of the bills follows the minutes.)

MOTION: Made by Commissioner Strain to approve bills as presented.

SECOND: Made by Commissioner Jones

VOTE: All in favor. Motion passed.

**Discuss and Approve of Line Items**

VOTE: NO ACTION

5. **Discuss and Possible Approval to Seek Bids to Repairing Mitchell County Parking Lots**

Commissioners discussed need for repair of parking lots at the courthouse, sports complex and tax office. Commissioner Strain discussed the need to address drainage issues before lots are repaired. Court agreed to table until closer to budget time.

VOTE: NO ACTION

6. **Discuss and Possible Approval to Seek Bids for Demolition and Cleaning of the Old Jail House**

Commissioner Muñoz said item was put on agenda by Judge Merrell, who was unable to attend the meeting. Commissioners discussed with Sheriff Patrick Toombs regarding county inmates doing some of the work.

VOTE: NO ACTION

7. **Update on Sale of the Mitchell County Loraine Manor**

County Attorney Sterling Burluson reported that advertising of the building yielded no results.

Commissioners agreed to continue to advertise the building for sale. County Auditor Heidi Harris also mentioned advertising on the county's website.

MOTION: Made by Commissioner Strain to continue to list the property for sale.

SECOND: Made by Commissioner Muñoz.

VOTE: All in favor. Motion passed.

8. **Notice of General Joint Primary Elections – Tuesday, March 1, 2022**

Informational: County Clerk Deputy Stephanie Perez reminded the court about the previously approved notice. Due to redistricting, Precincts 025 and 046 have been absorbed into Precinct 2 and 4, respectively. Early voting will be held Feb. 14 – 25, 2022 in the courthouse lobby. Election Day is March 1, 2022.

**VOTE: NO ACTION**

9. **Adjourn**

Meeting adjourned at 9:16 a.m.

**MOTION: Made by Commissioner Jones to adjourn.**

**SECOND: Made by Commissioner Strain**

**VOTE: All in favor. Motion passed.**

The Commissioners Court may recess into executive session to discuss any matters on the agenda pursuant to a legal exception to the Open Meetings Act contained in the Texas Government Code or other Texas law, including without limitation consultation with attorney or personnel matters pursuant to 551.071 and/or 551.074 of the Texas Government Code. No action will be taken in executive session.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, January 24, 2022.

*Carla Kern*

Carla Kern, County Clerk

