



MINUTES for Mitchell County Commissioners' Court
REGULAR Session
Monday, December 12, 2022 9:20 a.m.

1. **Call meeting to order**

Commissioners' Court of Mitchell County was called to order by Judge Merrell at 9:20 a.m., in Commissioners' Courtroom, 2nd Floor, 349 Oak Street, Colorado City, Texas.

| | | |
|--------------------------|---------------|---------|
| County Judge | Mark Merrell | Present |
| Precinct 1, Commissioner | Dennis Jones | Present |
| Precinct 2, Commissioner | Jeremy Strain | Present |
| Precinct 3, Commissioner | Jesse Muñoz | Present |
| Precinct 4, Commissioner | Ricky Bailey | Present |

2. **Invocation** was led by Commissioner Strain
Pledge was led by Commissioner Munoz

3. **Public Comment**

VOTE: NO ACTION

4. **Discuss and Approve of Bills**

Approved bills in the total amount of \$ 309,500.95

MOTION: Made by Commissioner Munoz to approve bills as presented.

SECOND: Made by Commissioner Bailey

ATTACHMENTS: Yes

VOTE: All in favor. Motion passed.

Discuss and Approve of Line Items

MOTION: Made by Commissioner Strain to approve line item transfers as presented.

SECOND: Made by Commissioner Jones

ATTACHMENTS: Yes

VOTE: All in favor. Motion passed.

5. **Budget Amendments**

Heidi Harris, Auditor presented budget amendments mostly using ARPA funds

MOTION: Made by Commissioner Jones to approve amendments as presented with use of ARPA funds

SECOND: Made by Commissioner Munoz

ATTACHMENTS: Yes

VOTE: All in favor. Motion passed.

6. **Order for Joint Employment of County Auditor for Mitchell County, Texas**

Heidi Harris, Auditor presented order to Judge Merrell for discussions and approval on joint employment of county auditor with Nolan County.

MOTION: Made by Commissioner Munoz to approve order as presented.

SECOND: Made by Commissioner Strain

ATTACHMENTS: Yes

VOTE: All in favor. Motion passed.

7. Mitchell County roofing projects

Informational

VOTE: NO ACTION

8. County of Mitchell authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications (RFQ) for the 2023-2024 Texas Community Development Block Grant Program administered by the Texas Department of Agriculture

Samantha Chumley, Grantworks discussed competitive grants up to \$500,000 with county match up to \$75,000 for use water, sewage, drainage, and streets. Need county to authorize proposals for RFP.

MOTION: Made by Commissioner Strain to authorize bid proposals (RFP) for Texas Community Development Block Grant Program as discussed.

SECOND: Made by Commissioner Munoz

ATTACHMENTS: No

VOTE: All in favor. Motion passed.

9. Purchase of Mitchell County Property – Jeremy Rivera

Informational

ATTACHMENTS: No, provided maps / packet for commissioners to review and discuss

VOTE: NO ACTION

10. Inter local Agreement for Fire Protection Services with Mitchell County and Loraine and Westbrook Fire Department

Sterling Burleson, County Attorney presented two inter local agreements same/renewal \$14,250.

MOTION: Made by Commissioner Strain to approve both inter local agreements as presented.

SECOND: Made by Commissioner Munoz

ATTACHMENTS: Yes, partially executed copy only

VOTE: All in favor. Motion passed.

11. Discuss and Approve Monthly Minutes

Approve minutes from Commissioners' Court Regular/Special meetings for November, 2022

MOTION: Made by Judge Merrell to approve minutes as presented.

SECOND: Made by Commissioner Munoz

VOTE: All in favor. Motion passed.

12. Discuss and Approve Monthly Reports

MOTION: Made by Commissioner Strain to approve monthly reports as presented.

SECOND: Made by Commissioner Munoz

VOTE: All in favor. Motion passed.

| | | | |
|--------|--------------|----------------|--------------|
| JP 1&4 | \$ 26,294.60 | District Clerk | \$ 18,329.60 |
|--------|--------------|----------------|--------------|

| | | | |
|--------|--------------|--------------------|--------------|
| JP 2&3 | \$ 13,492.35 | County Clerk Civil | \$ 10,340.50 |
|--------|--------------|--------------------|--------------|

| | | | |
|---------|-----------|-----------------------|-------------|
| Library | \$ 214.38 | County Clerk Criminal | \$ 1,261.00 |
|---------|-----------|-----------------------|-------------|

Other reports: Auditor, Sheriff, and Treasurer – no fees.

- 13. **The Commissioners Court may recess into executive session to discuss any matters on the agenda pursuant to a legal exception to the Open Meetings Act contained in the Texas Government Code or other Texas law, including without limitation (a) consultation with attorney or personnel matters pursuant to 551.071 and/or 551.074 of the Texas Government Code.**

**Consultation with Attorney
Personnel Matters – Sheriff's Office**

**Enter Executive Session: 10:01 a.m. Resumed Regular Meeting: 10:13 a.m.
No action was taken during executive session.**

14. Adjourn

Meeting adjourned at 10:13 a.m.

MOTION: Made by Judge Merrell to adjourn.

SECOND: Made by Commissioner Munoz

VOTE: All in favor. Motion passed.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, December 12, 2022.

Carla Kern, County Clerk





MINUTES for Mitchell County Commissioners' Court
REGULAR Session
Monday, December 19, 2022 9:00 a.m.

1. **Call meeting to order**

Commissioners' Court of Mitchell County was called to order by Judge Merrell at 9:00 a.m., in Commissioners' Courtroom, 2nd Floor, 349 Oak Street, Colorado City, Texas.

| | | |
|---------------------------------|----------------------|----------------|
| County Judge | Mark Merrell | Present |
| Precinct 1, Commissioner | Dennis Jones | Present |
| Precinct 2, Commissioner | Jeremy Strain | Present |
| Precinct 3, Commissioner | Jesse Muñoz | Present |
| Precinct 4, Commissioner | Ricky Bailey | Present |

2. **Invocation** was led by Commissioner Strain
Pledge was led by Commissioner Jones

3. **Public Comment**

VOTE: NO ACTION

4. **Bills**

VOTE: NO ACTION

Line Items

VOTE: NO ACTION

5. **Payroll Schedule**

Jennifer Rivera, County Treasurer, presented 2023 payroll schedule.

MOTION: Made by Commissioner Strain to approve the 2023 payroll schedule as presented.

SECOND: Made by Commissioner Munoz

ATTACHMENTS: Yes

VOTE: All in favor. Motion passed.

6. **Bonds for newly elected officials**

Carla Kern, County Clerk, presented bond for approval for Mike Redwine, County Judge-Elect. Waiting on rest of bonds to come in after CNA Surety receives payment from December 12.

MOTION: Made by Commissioner Strain

SECOND: Made by Commissioner Jones

ATTACHMENTS: Yes (Filed with County Clerk in OPR)

VOTE: All in favor. Motion passed.

7. **Donation of picnic table at sports complex**

Commissioners Jones & Strain mentioned Westbrook Youth Sports donating picnic table to the county sports complex.

MOTION: Made by Commissioner Munoz to accept the donation from Westbrook Youth Sports.

SECOND: Made by Commissioner Bailey

ATTACHMENTS: No

VOTE: All in favor. Motion passed.

8. Opening of sealed bids for mineral lease proposal

Judge Merrell had Commissioner Strain open the only bid received from Riley Resources regarding a strip of land the county owns. Riley Resources wants to lease 14.452 acres, and is offering \$1000 bonus per acre, with 3-year term and 2-year extension option.

ATTACHMENTS: Yes (Not provided)

VOTE: NO ACTION

9. Review and possible acceptance of bid for mineral lease proposal

Discussion about county attorney reviewing bid received from Riley Resources before accepting. After more discussion, lease was approved with contingencies.

MOTION: Made by Commissioner Strain to approve lease proposal as presented pending county attorney's review and authorizing county judge to sign paperwork.

SECOND: Made by Commissioner Munoz

ATTACHMENTS: Yes (Not provided)

VOTE: All in favor. Motion passed.

10. Opening of sealed bids for Precinct 3 motor vehicle

Commissioner Munoz discussed 1 bid received from TN Truck Sales out of Tye, TX 2018 used with low mileage \$112,000.

ATTACHMENTS: Yes

VOTE: NO ACTION

11. Review and possible acceptance of bid for Precinct 3 motor vehicle

After discussion and verifying with auditor ARPA funds will be used,

MOTION: Made by Commissioner Strain to approve the purchase of motor vehicle from TN Truck Sales for precinct 3.

SECOND: Made by Commissioner Jones

ATTACHMENTS: Yes

VOTE: All in favor. Motion passed.

12. Discussion and possible action on bid process for sale of Mitchell County Desalination Plant Property

Judge Merrell discussed two recent calls regarding desalination plant equipment and/or purchasing plant. After discussion, the decision was made to authorize county attorney to begin process.

MOTION: Made by Commissioner Munoz to approve county attorney to start process to accept bids for sale of desalination plant.

SECOND: Made by Commissioner Bailey

ATTACHMENTS: No

VOTE: All in favor. Motion passed.

Continued - MINUTES for Mitchell County Commissioners' Court (Page 3)
REGULAR Session
Monday, December 19, 2022 9:00 a.m.

13. The Commissioners Court may recess into executive session to discuss any matters on the agenda pursuant to a legal exception to the Open Meetings Act contained in the Texas Government Code or other Texas law, including without limitation consultation with attorney or personnel matters pursuant to 551.071 and/or 551.074 of the Texas Government Code.

No action.

14. Adjourn

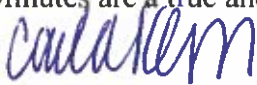
Meeting adjourned at 9:20 a.m.

MOTION: Made by Judge Merrell to adjourn.

SECOND: Made by Commissioner Bailey

VOTE: All in favor. Motion passed.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Monday, December 19, 2022.



Carla Kern, County Clerk





MINUTES for Mitchell County Commissioners' Court
CALLED Session
Thursday, December 22, 2022 9:00 a.m.

1. **Call meeting to order**

Commissioners' Court of Mitchell County was called to order by Judge Merrell at 9:00 a.m., in Commissioners' Courtroom, 2nd Floor, 349 Oak Street, Colorado City, Texas.

| | | |
|---------------------------------|----------------------|----------------|
| County Judge | Mark Merrell | Present |
| Precinct 1, Commissioner | Dennis Jones | Present |
| Precinct 2, Commissioner | Jeremy Strain | Present |
| Precinct 3, Commissioner | Jesse Muñoz | Absent |
| Precinct 4, Commissioner | Ricky Bailey | Present |

2. **Invocation** was led by Commissioner Strain
Pledge was led by Commissioner Bailey

3. **Public Comment**

VOTE: NO ACTION

4. **Bills**

Approved bills in the total amount of \$ 174,150.50

MOTION: Made by Commissioner Strain to approve bills as presented.

SECOND: Made by Commissioner Jones

ATTACHMENTS: Yes

VOTE: All in favor. Motion passed.

Line Items

MOTION: Made by Commissioner Strain to approve line item transfers as presented.

SECOND: Made by Commissioner Bailey

ATTACHMENTS: Yes

VOTE: All in favor. Motion passed.

5. **Budget Amendments**

MOTION: Made by Commissioner Strain to approve budget amendments as presented.

SECOND: Made by Commissioner Jones

ATTACHMENTS: Yes

VOTE: All in favor. Motion passed.

6. **Bonds for newly elected officials**

Judge Merrell and Carla Kern, County Clerk confirmed with Ratliff Insurance that CNA Surety has received payment for the following elected officials and deputy sheriffs bonds (County Judge, County Clerk, District Clerk, Tax Assessor-Collector, Commissioners 2 and 4, Justice of the Peace 1&4 and 2&3, 4 Deputy and Reserve Deputy Sheriffs, Extension office, but unfortunately actual bond paperwork is delayed due to timing of payment received. Also, commissioners need to decide on bond amount for Constable 2&3 and newly elected official needs to get bonded.

MOTION: Made by Commissioner Strain to approve bonds as presented pending bond paperwork and recommended \$1,500 bond for Constable 2&3.

SECOND: Made by Commissioner Bailey

ATTACHMENTS: Yes (Filed with County Clerk in OPR)

VOTE: All in favor. Motion passed.

CALLED Session

Thursday, December 22, 2022 9:00 a.m.

- 7. **The Commissioners Court may recess into executive session to discuss any matters on the agenda pursuant to a legal exception to the Open Meetings Act contained in the Texas Government Code or other Texas law, including without limitation (a) consultation with attorney or personnel matters pursuant to 551.071 and/or 551.074 of the Texas Government Code.**

No action.

8. Adjourn

Meeting adjourned at 9:10 a.m.

MOTION: Made by Judge Merrell to adjourn.

SECOND: Made by Commissioner Jones

VOTE: All in favor. Motion passed.

I, Carla Kern, County Clerk of Mitchell County, Texas, do hereby certify that these Commissioners' Court Minutes are a true and correct record of the proceedings from the meeting on Tuesday, December 22, 2022.

Carla Kern, County Clerk

