

Please find attached below our application for certified copy of BIRTH / DEATH certificate.

Complete Form

Copy of applicant's valid photo id

Must be notarized

Send Money Order or Cashier's Check (Payable to: **Mitchell County Clerk**)

To pay by Credit Card: Call (866) 539-2020 or log into www.certifiedpayments.net

Enter Bureau Code: 4332059

Type of Document: CC BC or CC DC

\$23.00 Birth

\$21.00 Death, \$4.00 each additional certified copy at time of purchase

4% convenience fee will be added automatically by Certified Payments

Include Payment ID

Mitchell County Clerk

349 Oak Street, Room 103

Colorado City, TX 79512

(325) 728-3481

ckern@co.mitchell.tx.us



Mitchell County BIRTH Certificate Application

PRINT, MUST be notarized, MUST provide valid photo id
Cash, Credit Card + 4% convenience fee or Check Payable to: Mitchell County Clerk

BIRTH RECORD INFORMATION

Full Name of Person on Record	First Name	Middle Name	Last Name
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Date of Birth	Month / Day / Year
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Place of Birth	City or Town	County	State TEXAS only
Full Name of Parent 1	First Name	Middle Name	Maiden Name/Last Name
Full Name of Parent 2	First Name	Middle Name	Maiden Name/Last Name

Your Relationship to Person named on Certificate: Self Parent Other (Specify) _____

Reason for Request: Newborn Travel/Passport Records School Insurance Other _____

YOUR INFORMATION AND SHIPPING ADDRESS

Your Name	Telephone #	Email
Full Mailing Address	Street Address	City State Zip

WARNING: IT IS A FELONY TO FALSIFY INFORMATION ON THIS DOCUMENT. THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT ON THIS FORM OR FOR SIGNING A FORM WHICH CONTAINS A FALSE STATEMENT IS 2 TO 10 YEARS IMPRISONMENT AND A FINE OF UP TO \$10,000. (HEALTH AND SAFETY CODE, CHAPTER 195, SEC. 195.003)

Cost & Fees	Qty	Price/each
Long Form – Local only		\$23.00
Short Form – All other counties		\$23.00
Plastic Protective Sleeve		\$3.00

**Mail to: Mitchell County Clerk
349 Oak Street, Room 103
Colorado City, TX 79512**

Affidavit

State of _____

County of _____

This instrument was acknowledged before me on
 ___/___/_____

by _____
 (Name of person acknowledging)

 (Notary Public's Signature)

SEAL

Your Signature _____ Date Signed ___/___/_____

VS-140 (9/18)

OFFICE USE ONLY	Birth Certificate # _____	Document Control # _____
Cash Check Money Order Credit Card	Filed by _____	